

## **CHILD, GIRL and WOMAN LAKES AREA ASSOCIATION MINUTES**

**SEPTEMBER 16, 2021**

The meeting was called to order by President, Rich Hess at 6:05 pm. Pledge of Allegiance conducted.

**Board members present.** Rich Hess, Gwen Lappin, Terry Fay, Nancy Schuelke, Cindy Hankey, Gordie Hess, Kathy Scharmer, Sue Meyer, Janis Kelley, Ann Stevenson. **Board members absent.** Jon Stevenson, Bob Hankey, Linda Kane, Bill Hornung, Gary Knox.

**Welcome Guest speaker,** Doug Schultz, Area Fisheries Supervisor with Minnesota Department of Natural Resources, gave a General Fisheries Update on Woman Lake, Child Lake and Girl Lake, Stocking Plan/Purpose, Tournament Restrictions/Smallmouth Bass and Woman Lake Zebra Mussel Study 2022.

**MSP** A motion was made by Kathy Scharmer, second by Cindy Hankey to support Minnesota Department of Natural Resources decision to restrict the Small Mouth Bass Tournament permits, supporting the date to be changed from the annual season bass opener to the 3<sup>rd</sup> Thursday of June. Motion passed, the ayes have it, motion carries.

### **Agenda additions/ changes**

Rich Hess had 2 changes: Under Old Business we are deleting the first three bullet points regarding the Communication/Technology and adding another bullet point. Addition is to further discuss the format, location and timing of where to share the Treasurer's Report going forward.

### **Secretary's Report**

**MSP** A motion was made by Nancy Schuelke, second by Sue Meyer to approve and accept the August 14th, 2021, Members Annual Meeting Minutes. Motion passed, the ayes have it, motion carries.

**MSP** A motion was made by Terry Fay, second by Janis Kelley to approve and accept secretary minutes from the August 19, 2021 CGWLAA Board Meeting. Motion passed, the ayes have it, motion carries.

### **Treasurer's Report**

**MSP** A motion was made by Nancy Schuelke, second by Janis Kelley to accept the Treasurer's Report. Motion passed, ayes have it, motion carries.

### **Communications**

#### **Old Business:**

**Email Security of Board Members.** Kathy Scharmer lead the discussion on options of email security for Board members. Kathy shared there are a few options that could work. The recommendation from the Communication/Technology Committee for email security of board members is to change our Host. It was presented, changing our website host to HostMonster, this could provide a safer option for emails and a safer option than using personal emails.

**MSP-** A motion was made by Sue Meyer, second by Cindy Hankey, to switch our board emails to HostMonster. Motion passed, the ayes have it, motion carries.

Terry Fay provided samples, a brief summary of what our Treasurer's report would look like if the format was shared, location and timing along with 6 months meeting minutes (May to October). We are trying to reach out to as many members as we can with our minutes and financials. We are no longer doing a president's message on the newsletter twice a year, leaving space in the newsletter to possibly post a Treasurer's report. Many suggestions were made regarding a survey or something on our membership form and/or renewal form to ask members what they might like to see. It was decided more discussion is needed.

Technology Committee would like to begin with small changes to alert our members with more information, sharing what the association is doing for them. Possibly changing the newsletter format. During this discussion it was determined they will do more research of what this could look like.

**MSP** A motion was made by Cindy Hankey, second by Sue Meyer, to post the Treasurer's Report and Monthly Meeting Minutes on our Website. Motion passed, the ayes have it, motion carries.

**MSP** A motion was made by Sue Meyer, second by Cindy Hankey to include the Financial Report (Treasurer's Report) in the Child, Girl, Woman Lake Association Newsletter. Motion passed, the ayes have it, motion carries.

**MSP** A motion was made by Kathy Scharmer, second by Gordie Hess, to post our Financials (Treasurer's Report) on Facebook for the 6 monthly meetings. Motion failed.

**MSP** A motion was made by Janis Kelly, no second....to send financials and meeting minutes to our members 6 times a year in a separate email. Based on all the discussion Janis Kelly withdraw her motion.

### **PayPal Status report**

Cindy Hankey opened discussion on the process of membership renewal process in regards to PayPal. We are first moving over our Membership Data to HostMonster. In January 2022, the hope is the renewal process will have an option to fill out the paper copy renewal form or to go over to our Website. On the website there will be a drop down menu with options, 1<sup>st</sup> update your information 2<sup>nd</sup> renewal dues and 3<sup>rd</sup> donate, general donation or AIS. It will automatically go to Paypal and you do not need an account. This is the vision.

### **Liability Insurance Review**

Terry Fay received a cost estimate for going over the Lakes Association Insurance policy. If we were to use an Attorney it would be an approximate starting cost of \$100.00 for the first ½ hour and \$200.00 an hour thereafter. It was mentioned that an organization our size should not need an attorney opinion but a better option is to go through it with our Insurance representative, Kathy at Woodland Insurance. Terry is going to meet with Woodland Insurance Company and go over a long list of questions she has compiled. We need to be prudent with our dollars as a small organization.

### **New Business:**

Purchases – Does the President have the ability if needed to authorize purchases before a Board meeting and approval of said purchases. This will be discussed at our October 7<sup>th</sup>, 2021 board meeting.

AIS ID Book – All the lake representatives should have ID Books at a cost of \$45.00. This will be discussed at our October 7<sup>th</sup>, 2021 board meeting.

President would like to make a purchase of micro phones and a speaker to be used at Board Meetings making it easier for everyone to hear.

**MSP** A motion was made by Kathy Sharmer, second by Sue Meyer to pay \$112.00 for the analysis of all plankton captured in the contents of the veliger nets. Motion passed, the ayes have it, motion carries.

Navigational Safety Task Team – Dwayne Waldera would like to be removed from this task team.

**MSP** A motion was made by Janis Kelley, second by Cindy Hankey to remove Dwayne Waldera from the Navigational Safety Task Team. Motion passed, the ayes have it, motion carries.

### **Committee Reports:**

**AIS – Rich Hess** – Rich continues to check DNR site every day for finding new invasive species but only two in Cass County to date in 2021 have been found.

**Communications/Technology – Kathy Scharmer** (this was discussed under Old Business)

**Fisheries – Rich Hess** – This was discussed with our guest speaker Doug Schultz.

**Membership Report – Cindy Hankey** reported we have 1 new member, and currently we have 568 members. The Member Directory has successfully gone out to members.

**Newsletter – Linda Kane** Linda Kane was absent. Rich Hess reports that the Newsletter will come out sometime the beginning of October, date to be determined. Please note some of the topics are as follows; AIS- Zebra Mussels, Starry Stonewort, Annual Meeting Summary with introduction of President and Secretary, Get the Lead out, Beavers (Muskrats), Annual Tree/Plant Program, Water Patrol, Membership Update with information about Electronic Membership, Water Quality, Testing and Site Locate results, Poison Hemlock and Volunteers,

**Road signs/Buoys – Jon Stevenson** One new member and one replacement sign are on order. 2 new member signs have been installed, 2 replacement signs installed that were broken or very old. Installed a sign for a member that rejoined, and removed four non-member signs.

**Water Patrol – Gordie Hess** Gordie reports, this Saturday will be the last day for water patrol. We have over 200 plus hours in the boat on the lake volunteering this year. We have a new motor coming but have no idea on arrival.

**Water Quality – Ann Stevenson** reports the last water quality test for the year will be conducted September 26 and September 27, 2021.

**Directors-At-Large Gary Knox, Nancy Schuelke, Jan Kelley, Bill Hornung, Sue Meyer** – nothing to report

**NOTES:** Add Jon Stevenson to the Navigational Safety Task Team.

**Our Next meeting will be Thursday, October 7<sup>th</sup>, 2021.**

**Meeting to Adjourn:** Janis Kelley made a motion to adjourn, Nancy Schuelke seconded that motion, and it was unanimously approved to adjourn. None opposed. Motion carried. Meeting was adjourned at 8:08 PM

Respectfully Submitted,  
Gwen Lappin, CGWLAA Secretary

# Financial Statement Through July 31, 2021

Budget Line	July 2021 Expense	Budget	Expense YTD	Remaining Budget Balance
Newsletter		\$ 2,500.00		\$ 2,500.00
Water Patrol	\$ 41.75	\$ 1,400.00	\$ 541.75	\$ 858.25
Road Signs	\$ 261.49	\$ 800.00	\$ 595.85	\$ 204.15
Water Quality		\$ 1,500.00		\$ 1,500.00
Annual Meeting		\$ 300.00		\$ 300.00
Public Relations & Membership		\$ 1,250.00	\$ 906.51	\$ 343.49
Travel	\$ 1,149.74	\$ 1,275.00	\$ 1,149.74	\$ 125.26
Technology Maintenance		\$ 1,000.00	\$ 270.00	\$ 730.00
Buffer Restoration		\$ 700.00	\$ 505.50	\$ 194.50
Contingency Fund		\$ 1,100.00		\$ 1,100.00
Invasive Species	\$ 150.00	\$ 5,090.00	\$ 150.00	\$ 4,940.00
Total	\$ 1,602.98	\$ 16,915.00	\$ 4,119.35	\$ 12,795.65

Previous month checking balance	Current month income	Current month expenses	Current month balance	Endowment account
\$ 38,303.79	\$ 2,286.70	\$ (1,602.98)	\$ 38,987.51	\$ 24,767.39

**Total Accounts**

**\$ 63,754.90**